FCMB Pensions

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NOTICE OF TEMPORARY ACCESS TO RSA (25%) FORM

Personal Details		
Name		
RSA PIN (12 digits)	PEN	
Date of Birth		**Current Age:**
Retirement Date		
Mobile Phone No		
Email Address		
Current Contact Address		

Bank Details	
Account Name	
Account Number	
Bank Name	
Branch (where the account was opened)	

Kindly attach copies of the following documents to the form and return as soon as possible.

1. Official Retirement/Disengagement letter from employer
2. Evidence of any Accrued pension rights/ Acknowledgement of indebtedness by employer
3. Two (2) passport photographs
4. Bank confirmation of account
5. Valid means of identification i.e National Identification Card, International Passport, Driver's License
6. Birth certificate/Sworn declaration of age (*access available to clients below 50 years of age*)
7. Written Application

I understand that in line with extant provisions of the Pension Reform Act, 2014, Section 7 (1) and (3), I can access 25% of my RSA balance only once. Subsequently, I can only access the RSA upon attainment of the qualifying age of 50 years if not in employment.

Signature……

Date: ……

The processing of retirement and terminal benefits is done **free of charge** for both retirees and next of kin of deceased RSA holders. Any demand for any payment is illegal and such should be immediately brought to the attention of the Head of Human Resources and Administration or call **07080633028/07080633000** or e-mail info@fcmbpensions.com for appropriate action. Please note that our Company accepts no liability for monetary demands by any staff.

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NOTICE OF RETIREMENT FORM (STATES AND FCT REFUND)

Personal Details	
Name	
Retirement Date	
RSA PIN (12 digits)	PEN
Mobile Phone No	
Email Address	
Residential Address	
Contact/Postal Address	
Bank Details	
Account Number	
Sort Code	
Bank Name	
Bank Branch (where the account was opened)	

Kindly attach copies of the following documents to the form and return as soon as possible.

- Data Recapture Exercise – this is mandatory for all RSA holders
- Duly Filled FCMB Pensions Notice of Retirement form
- Retirement letter from employer
- Clearance letter/ Forwarding letter from Pension Board
- Letter of First Appointment
- Two passport photographs
- Bank confirmation of account (Please include the sort code)
- Age Declaration
- Means of Identification (National Identification Card/Driver's License or International Passport) and Employee Identity Card

Retiree's signature: ……. Date: ……..

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NOTICE OF RETIREMENT FORM (PUBLIC SECTOR REFUND)

Personal Details	
Name	
Retirement Date	
PIN No (12 digits)	PEN
Mobile Number	
Email Address	
Residential Address	
Contact/Postal Address	
Bank Details	
Valid Account Number	
Sort Code	
Bank Name	
Bank Branch (where the account was opened)	

Kindly attach copies of the following documents to the form and return as soon as possible.

- Data Recapture Exercise – this is mandatory for all RSA holders
- Duly Filled FCMB Pensions Notice of Retirement form
- Retirement letter from employer
- Appointment letter
- Any 2007 Pay Slip
- Any 2006 Pay Slip
- June 2004 and Last Pay Slip
- Two passport photographs
- Bank confirmation of account (please include the sort code)
- Age Declaration
- Means of Identification (National Identification Card/Driver's License or International Passport)
- Written application

Retiree's Signature: ……. **Date:**……..

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PERSONAL PENSION PLAN (PPP) CONTINGENT WITHDRAWAL FORM

Personal Details	
Name	
RSA PIN	PEN
Employer	
Tax Payer ID (Employer)	
Employee Tax Identification Number (TIN)	
Mobile Number	
Contact Address	
Bank Details	
Bank Name	
Account Name	
Account Number	
Bank Branch (where the account was opened)	

Current Employment Status (Please tick appropriately)	Yes	No
In Active Service		
Retired		

Kindly attach copies of the following documents to the form and return as soon as possible.

- Written application
- Two passport photographs
- Bank confirmation of account details
- Valid means of identification which must be any one of the following (National Identification Card, International passport, Driver's License)
- Tax Payers Identification Number (copy of Tax Payers Identification Card or Tax Clearance Certificate)

Signature: ……..……

Date:……

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ENBLOC WITHDRAWAL FORM

Personal Details		
Name		
RSA PIN	PEN	
Date of Birth		**Current Age:**
Retirement Date		
Mobile Number		
Email Address		
Current Contact Address		

Bank Details	
Account Name	
Account Number	
Bank Name	
Branch (where the account was opened)	

Kindly attach copies of the following documents to the form and return as soon as possible.

1. Data Recapture Exercise – this is mandatory for all RSA holders
2. Duly Filled FCMB Pensions Notice of Retirement form
3. Official Retirement/Disengagement Letter from Employer
4. Evidence of any Accrued Pension Rights/ Acknowledgement of indebtedness by Employer
5. Verification / Registration Slip (Public Sector Only)
6. Two (2) Passport Photographs
7. Bank Confirmation of Account
8. Valid Means of Identification i.e. National Identification Card, International Passport, Driver's License
9. Birth certificate/Sworn declaration of age
10. Written Application

Signature……..

Date: ……..

The processing of retirement and terminal benefits is done **free of charge** for both retirees and next of kin of deceased RSA holders. Any demand for any payment is illegal and such should be immediately brought to the attention of the Head of Human Resources and Administration or call **07080633028/07080633000** or e-mail info@fcmbpensions.com for appropriate action. Please note that our Company accepts no liability for monetary demands by any staff.