

VOLUNTARY CONTRIBUTION INSTRUCTION FORM

To:	Employer	Agent Code	<input type="text"/>
RSA PIN	<input type="text" value="P"/> <input type="text" value="E"/> <input type="text" value="N"/> <input type="text"/>	Origin. State Code	<input type="text"/>
Surname	<input type="text"/>		
First Name	<input type="text"/>		
Middle Name	<input type="text"/>		
Name of Employer/Organisation			
<input type="text"/>			
<input type="text"/>			
<input type="text"/>			

Please take this as authority to debit my salary and remit Voluntary Contributions (VC) as follows along with my Mandatory Contributions:

Amount (N:K)	<input type="text"/>	
Commencement Date	<input type="text"/>	MM/YYYY
Frequency	<input type="checkbox"/>	Monthly
	<input type="checkbox"/>	Quarterly
	<input type="checkbox"/>	Bi-annually
	<input type="checkbox"/>	Annually

Employee to note: In line with Section 10(4) of the Pension Reform Act 2014, any income earned on voluntary contribution made shall be subject to tax at the point of withdrawal where withdrawal is made before the end of 5 years from the date the voluntary contribution was made. The appropriate and relevant rules issued by the National Pension Commission will apply at the point of withdrawals.

Employer to note: Voluntary Contribution should be remitted in the same contribution schedule with Employee/Employer (Mandatory) Contribution and should be clearly indicated as voluntary.

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RSA Holder (Signature & Date)